



The University of Texas at Tyler **UNIVERSITY ACADEMY™**

UT Tyler University Academy Safety and Security Committee Meeting Minutes

Thursday, November 13, 2025, at 2:00 p.m.

Ornelas Activity Center

3402 Old Omen Rd

Tyler, TX 75707

ATTENDING

Voting Members:

Sammi Broussard
Alan Buckland
Tamara Childers
Elizabeth Clark

Dr. Aimee Dennis
Rachel Hawkins
Officer Henry
Andrew Kohls

Nurse Cori Mackey
Diana Parker
Shelly Parsons
Eric Semlear

Non-voting Members

Amanda Kaiser

1. Call to Order

The School Safety and Security Meeting was called to order at 2:01 p.m. by Dr. Dennis on Thursday, November 13, 2025. Dr. Dennis confirmed a Quorum.

2. Pledge

The Pledge of Allegiance to the American Flag was said, followed by the Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

3. Open for Public Comment

Dr. Dennis confirmed that there was one registration for public comment, but the individual was not in attendance.

ACTION ITEMS

4. Consent Agenda for the previous minutes, [Thursday, July 31, 2025](#).
Nurse Mackey moved to approve the July 31, 2025, meeting minutes, seconded by Mr. Kohls. The motion was carried unanimously with Ms. Broussard, Mr. Buckland, Ms. Childers, Ms. Clark, Dr. Dennis, Ms. Hawkins, Officer Henry, Mr. Kohls, Nurse Mackey, Ms. Parker, Ms. Parsons, and Mr. Semlear voting in the affirmative.
5. Executive Session
At 2:02 p.m., Dr. Dennis announced that the committee would go into an Executive Session under Texas Government Code 551.089 to review the:
 - a. Multi-hazard Emergency Operations Plan (EOP) Basic Plan
 - b. Active Threat Annex
 - c. Cybersecurity Annex
 - d. Communications Annex
 - e. Weekly Door Inspection Data
 - f. Safety Updates
 - i. Bi-Annual Maintenance Check
 - ii. BDA Installation in Palestine
 - iii. Entry-Resistant Film
 - iv. Evacuation Drills
 - v. Intruder Detection Audit-Longview
 - vi. District Vulnerability Audit
 - vii. School Safety Standards Compliance Assessment Fall 2025

The executive session ended at 2:11 p.m., and the regular meeting resumed.

6. Request Approval of the Multi-Hazard Emergency Operations Plan (EOP) Basic Plan
7. Request Approval of the Active Threat for School Annex
8. Request Approval of the Cybersecurity Annex
9. Request Approval of the Communications Annex
Mr. Semlear moved to approve the Multi-Hazard Emergency Operations Plan (EOP) Basic Plan, the Active Threat for School Annex, the Cybersecurity Annex, and the Communications Annex. Mr. Buckland seconded the motion. The motion was carried unanimously with Ms. Broussard, Mr. Buckland, Ms. Childers, Ms. Clark, Dr. Dennis, Ms. Hawkins, Officer Henry, Mr. Kohls, Nurse Mackey, Ms. Parker, Ms. Parsons, and Mr. Semlear voting in the affirmative.

INFORMATIONAL ITEMS

10. Threat Assessment Data Review
 - a. Tyler: Mr. Kohls presented that the Tyler campus has five team members, all trained.
 - i. Nine reports were identified: none posed a threat, and three were referred to the counselors for case management.

- b. Palestine: Ms. Parsons reported that the Palestine campus has six team members, all of whom are trained.
 - i. One report was identified and is still under investigation.
- c. Longview: Ms. Hawkins presented that the Longview campus has five team members, all of whom are trained.
 - i. No reports have been submitted or identified.

11. Adjournment

Mr. Buckland moved to adjourn the meeting, and Nurse Mackey seconded the motion. The motion passed unanimously with Ms. Broussard, Mr. Buckland, Ms. Childers, Ms. Clark, Dr. Dennis, Ms. Hawkins, Officer Henry, Mr. Kohls, Nurse Mackey, Ms. Parker, Ms. Parsons, and Mr. Semlear voting in the affirmative. The meeting was adjourned at 2:15 p.m.